

Anya Littlefield

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www.anyalittlefield.com 

I am a detail-oriented civilian and military professional with experience in classroom and team management, web development, and design. I am seeking part-time or full-time employment in web development, marketing, or a related field that will allow me to grow my skillset in a real-world environment. I am open to telecommuting as well as working on site.

Skills

- HTML
- CSS
- Javascript
- SQL, jQuery, JSON
- Adobe Photoshop, Illustrator, Premiere, Lightroom, InDesign
- Microsoft Suite
- Problem solving, Organization, Planning

Experience

AUGUST 2021 – CURRENT

Digital Marketing Support

Darragh Company - Little Rock, AR

Worked on collaborative project interpreting and loading product data into Shopify platform in order to launch new e-commerce website. Developed framework for new company intranet. Created and designed promotional flyers for advertising campaigns. Assisted with email campaigns and contact lists. Supported marketing team as needed.

JUNE 2021 – AUGUST 2021

Digital Marketing Intern

Darragh Company - Little Rock, AR

Worked on collaborative project interpreting and loading product data into Shopify platform in order to launch new e-commerce website. Developed framework for new company intranet. Created and designed promotional flyers for advertising campaigns. Pursued additional classes in the marketing field and shared knowledge with co-workers. Assisted with email campaigns and contact lists. Supported marketing team as needed.

DECEMBER 2005 – CURRENT

Civil Affairs Sergeant (38B)

U.S. Army Reserve - North Little Rock, AR

Member of civil affairs team. Responsible for ensuring team accomplishes all tasks in a timely manner. Served overseas in Bahrain and Kuwait and possess a secret security clearance. As a civil affairs soldier, supported both conventional and special operations forces, identified the needs of local citizens in combat or crisis situations, located civil resources to support military operations, acted as liaison to civil

agencies such as the Red Cross, and researched and coordinated the planning and production of civil affairs documents.

JULY 2012 – DECEMBER 2020

Police Officer

Benton Police Department - Benton, AR

School resource officer at Benton School District. Taught classes, built relationships with students and staff, and ensured safety of campus and community. Additional roles included member of crisis negotiations team as well as child safety seat technician.

JANUARY 2008 – JULY 2012

Shipping & Receiving Coordinator

Cummins Mid-South - North Little Rock, AR

Oversaw the daily operations of the shipping and receiving warehouse. Ensured shipments and deliveries were processed in a timely manner. Delivered parts and equipment as requested to service department and front counter. Assisted customers in finding correct parts.

Education

DEGREE ANTICIPATED DECEMBER 2021

B.A. in Web Design & Development

University of Arkansas at Little Rock – Little Rock, AR

- Pursuing Minors in Information Technology and Graphic Design
- Current GPA 4.0
- On Chancellor's list since transferring to UALR in Fall of 2019

FALL 2017 – SPRING 2018

Undergraduate Studies

University of Maryland Global Campus – Online

- GPA 4.0
- On Dean's list both semesters

APRIL 2013

Law Enforcement Certification

Black River Technical College – Pocahontas, AR

- Law Enforcement Training Academy
- Intermediate certificate through Commission on Law Enforcement Standards and Training

Extracurricular

- Passionate about sustainable agriculture and self-sufficiency in modern times of food uncertainty. Working on growing small family homestead with focus on sharing with and educating others.
- Limited working proficiency in Russian language. Also studied Spanish for two semesters.
- Hobbies include horseback riding, gardening, goats, cycling, and fishing.